



Assistant Technical Manager

Exeter Phoenix is a vibrant, fast-paced, established arts venue located in Exeter's city centre. Our programme spans music, theatre, contemporary arts, cinema, dance, comedy, arts & crafts workshops, talks and more. We also share news and offer support and development opportunities to the region's creative community through the Exeter Phoenix Creative Hub.

As part of the technical team, you will work directly with the Technical Manager, planning and coordinating the day-to-day operations of the venue. We have a busy and varied programme with a range of challenges and opportunities.

The work will involve evenings and weekends. You will be regularly working on live events. Good communication skills are essential as you will be liaising with promoters, organisers, musicians and theatre companies.

Your primary responsibility will be lighting in the auditorium. Managing the rig, operation and maintaining everything involved.

Ideally you will also have experience in audio and will be able to mix sound for live events.

Main duties:

Essential

A full and extensive knowledge of lighting systems

Experience with lighting desks, in particular Chamsys

Experience in lighting musical events

Experience in running every element of a live event

A working knowledge of rigging

Experience in sound engineering

Admin skills, an ability to put together documents and spreadsheets with ease

Great communication and interpersonal skills

Extensive experience of working in theatre

An interest in music, theatre and the arts

A good knowledge of projection and videography

A working understanding of power and electrics

Desirable

Experience in managing technicians

Experience in putting together rotas

Practical skills

Able to repair, fix and maintain lighting fixtures

A good understanding of IT

Terms:

- 23'400 – 25'000 (dependent on experience)
- Full time contract (37.5 hours a week)
- Responsible directly to the Technical Manager

Employee Benefits

- Free ticket and a +1 to a wide range of Exeter Phoenix shows and experiences
- A free daily hot drink and free soft drinks from the Exeter Phoenix Cafe Bar
- 50% off food from the Exeter Phoenix Cafe Bar
- Contribution to healthcare costs via Health Shield plan (after six months)